



ROSEHALL Management Consultants, Inc.

# **Corrective Action and Preventive Action Seminar-workshop**

*conducted for*



*conducted on*

**07 August 2015**

Quezon City

*Presented by*

**Mr. Manuel R. Arboleda**

Consultant

## ∞ NOTICE ∞

The content of this document material is a property of ROSEHALL Management Consultants, Inc.

### REPRINTS AND REPRODUCTIONS

ROSEHALL will reprint or reproduce these materials, in whole or in part, at your request. Send request for cost of reprints to ROSEHALL.

### PHOTOCOPYING PERMISSION

As a rule, no part of this document, in whole or in part, may be reproduced in any form, by photostat, microfilm, xerography, or any other means, or incorporated into any information retrieval system, electronic or mechanical, without the expressed or written permission of ROSEHALL.

Where necessary, permission is granted by ROSEHALL to photocopy this document, in whole or in part, for its own use or internal reference, provided that ROSEHALL ownership is acknowledged and ROSEHALL logos are left in place where they are originally located.

Copying for other than personal or internal reference without expressed permission of ROSEHALL is prohibited.

The materials in this document were conceptualized, researched, designed, developed, and written or published to provide accurate and authoritative information in regard to the subject matter covered.

04 August 2015

## ∞ WAIVER ∞

04 August 2015

**Dear SEMINAR PARTICIPANT,**

Your organization has taken the option to reproduce these materials.

We have requested them to make sure that copies are clear, clean, complete and arranged in the right sequence.

Should there be any deviations from this condition, please let us know through the seminar evaluation form or tell your session facilitator personally so we can inform your coordinators in turn.

We are doing this with your satisfaction in mind.

**ROSEHALL Management Consultants, Inc.**



# ROSEHALL

*reliability*

*integrity*

## TRAINING, CONSULTING, ASSESSMENT SERVICES ON THE FOLLOWING:

- Total Quality Management
- Lean Kaizen
- Lean Six Sigma
- Problem-Solving Tools & Techniques
- Process Management & Improvement
- Quality Circles
- Energy Management System (ISO 50001)
- Environmental Management System (ISO 14001)
- Quality Management System (ISO 9001)
- Risk Management (ISO 31000)
- Information Security Management System (ISO 27001)
- Learning Service Providers Management System (ISO 29990)
- Food Safety Systems Certification (FSSC 22000)
- Food Safety Management System (ISO 22000) & HACCP
- Occupational Health & Safety Management System (OHSAS 18001)

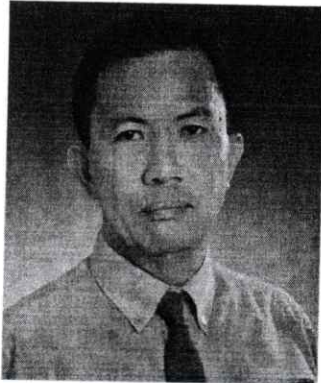
**business@rosehall.com.ph | www.rosehall.com.ph**  
**consultant. auditor. trainer**



## Course Objectives

- *The course is designed to provide enhancement in Corrective and Preventive Action processes so that solutions to existing and potential nonconformities are made more effective.*
- *As a result of attending this course, participants are expected to immediately do improvements in their Corrective and Preventive Action Processes*

## MANUEL R. ARBOLEDA "Awe"



- Graduated with a BS Public Health degree, specialized in Biometry (Biomedical Statistics) from UP Manila College of Public Health
- Managed quality organizations in various multinational companies encompassing manufacturing and support operations.
- He is trained in, applied effectively quality, risk and food safety management approaches and programs across various business functions. This includes Total Quality Management, ISO 22000, ISO 31000, Business Process Management, among many others.
- He has been in the quality, food safety and risk management for more than 25 years in various quality related capacities.

ROSEHALL Management Consultants, Inc.  
www.rosehall.com.ph



CORRECTIVE ACTION AND PREVENTIVE ACTION SEMINAR-WORKSHOP  
CAPA - 3

## Methodology

- Short lectures
- Seat works/ Workshop
- Presentation and Discussion

ROSEHALL Management Consultants, Inc.  
www.rosehall.com.ph



CORRECTIVE ACTION AND PREVENTIVE ACTION SEMINAR-WORKSHOP  
CAPA - 4



# Course Program

0800	Registration/Administrative Details Introduction
0830	Defining the Problem Root Cause Analysis Tools <i>Approaches in Root Cause Analysis</i> <i>Tools in Root Cause Analysis</i> Developing the Corrective Action and Contingent Action Plans Implementing the Plans
12:00	Lunch
1:00	Review plans effectiveness Develop and implement the Preventive Action Plan Standardize the Improvement
5:00	Training Evaluation

ROSEHALL Management Consultants, Inc.  
www.rosehall.com.ph



CORRECTIVE ACTION AND PREVENTIVE ACTION SEMINAR-WORKSHOP  
CAPA - S